

PEUGEOT OPEN EUROPE



[www.peugeot-openeurope.com](http://www.peugeot-openeurope.com)

PRACTICAL QUESTIONS / 2016



PEUGEOT

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## THANK YOU FOR CHOOSING PEUGEOT OPEN EUROPE!

At [www.peugeot-openeurope.com](http://www.peugeot-openeurope.com), you will find all the information you need regarding your contract, as well as maps of the pick-up and drop-off centers and their opening days and times.

- Don't forget to confirm four days before, the return of your car to the return center.
- All services must be performed as mentioned in the service book and within the Peugeot network.
- We thank you in advance to kindly return the vehicle in its present working conditions corresponding to a normal wear and tear.
- Never leave in the car:
  - **the registration document**
  - **the insurance document**
  - **the keys** of the car



## HOW TO EXTEND YOUR CONTRACT

**When:** at least 4 working days before the end of the contract.

**Contact:** **PEUGEOT OPEN EUROPE**, from Monday to Friday (except banking holidays) between 8 am and 4:30 pm on **+33 (0)1 56 47 61 61** or by e-mail at **extension-tt@mps.com**.

### The daily rate for this extension is:

208 and 2008	<b>€30</b>
308, 308 SW, 308 CC, 3008, 4008, 508, 508 SW, 5008, RCZ and Partner	<b>€35</b>
Expert	<b>€45</b>



## HOW TO RETURN YOUR VEHICLE



**It is essential to contact the return centre in order to organise the return of your vehicle.**

**When:** 4 working days before the end of your contract. Please confirm your return time.

**Contact:** the return center mentioned on your order form (see the list given at the delivery or on [www.peugeot-openeurope.com](http://www.peugeot-openeurope.com)).

### Items to return when dropping off the vehicle:

- the vehicle registration certificate or provisional registration certificate,
- the 2 keys of the vehicle.

### 2016 rates for missing items:

- **Registration certificate: €200**
- **Key: €200**



Any vehicle returned dirty (pet hair, sand, mud, stained upholstery, trash left in the car..) will undergo a deep clean charged at €80.

## HOW TO RETURN YOUR CAR IN ADVANCE

**Contact: PEUGEOT OPEN EUROPE**, from Monday to Friday (except banking holidays) between 8 am and 4:30 pm on **+33 (0)1 56 47 61 61**.

**Conditions for a refund of the “unused” part of the contract:**

Two conditions are required:

- a minimum of **30-days** initial contract,
- and date of return is **at least 7 days** before the end of the contract.

**No refund for the first 21 days of contract (35 days for Expert).**

**No refund for the short contracts.**

**No refund for the last 7 days of the initial contract.**

The refund corresponds to a difference of pricing between the original contract and the amended contract on which a 20% withholding is applied.

You must send a written request for reimbursement to the local representative who sold you the contract.

**Important:** If you extend your contract whilst in Europe, then return your vehicle earlier, these unused days are non-refundable.

## HOW TO CHANGE YOUR RETURN CENTER

**When:** at least 4 days before the end of the contract.

**Contact: PEUGEOT OPEN EUROPE**, from Monday to Friday (except banking holidays) between 8 am and 4:30 pm on **+33 (0)1 56 47 61 61** or email at **extension-tt@mpsa.com**.



# CUSTOMS' SPECIAL INFORMATION

## SPECIAL INFORMATION FOR PORTUGAL

Portuguese legislation limits the duration of driving a vehicle registered as TT (Temporary Transit) to **90 days** within Portugal.

A non-renewable document entitled **“GUÍA DE CIRCULAÇÃO”** is required and must be obtained from customs. We advise you to do this at the border or at one of the customs offices in major cities or ports across the country.

## SPECIAL INFORMATION FOR SWITZERLAND

Swiss legislation stipulates that students or trainees temporary residents in Switzerland, with a vehicle not registered in Switzerland, must declare themselves at customs by completing a **“15-30”** document (available at the customs office). This document costs about 25 CHF.

**Important:** It is the driver's responsibility to comply with legislation in visited countries.



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